

Trip Terms and Conditions / Liability Disclaimer / Passenger Information Form

FRIENDS OF ARCHITECTURE SANTA FE

Destination Dallas: The Remarkable Architecture of Dallas & Fort Worth

October 28-30, 2016

What Is Included in the Tour Cost:

- Tour scholar/guide Mark Gunderson, local experts, and tour management throughout the tour.
- All accommodations (based on double occupancy, with a supplement for single occupancy).
- Meals as indicated in the tour itinerary as L (lunch), R (reception), and D (dinner).
- All sightseeing and visits as noted in the itinerary.
- All entry fees, honoraria, donations, guides, print materials, and fees.
- All on-tour transportation, unless otherwise noted.
- Service charges and gratuities, related to items included in the tour cost.

What Is Not Included in the Tour Cost:

- Transfers to and from your home to the program site and to and from the hotel to the airport.
- Personal items such as extra wines, liquors, a-la-carte orders, meals other than specified.
- Hotel incidentals such as mini bar, room service and valet/laundry service.
- Other items not specifically mentioned as included.
- Round-trip airfare and air and departure taxes.

Registration

Space is reserved in the order of receipt of a deposit and a signed copy of this contract.

To secure your reservation, the following is necessary:

Payments

A NON-REFUNDABLE DEPOSIT OF \$1,000.00 IS REQUIRED TO SECURE YOUR SEAT ON THE TOUR. Payment is **by check only** and made payable to **Resonant Journeys**).

THE TRIP PRICE as stated below:

(Deposits are applied to payment of the trip price)

Per Person Cost:	\$1,990.00 (Airfare is not included)
Single Room Supplement:	\$334.00

Please note: Refunds will be received only if your space can be sold. A wait list will be maintained to increase the chances of resale, but we cannot guarantee a refund.

In addition to trip costs, a **separate tax-deductible donation of \$200.00** by check made out to **Friends of Architecture Santa Fe** is required for trip participation.

Check payments should be sent to:

Resonant Journeys
Attn: Gretchen Freeman
5833 N. 30th Street
Phoenix, AZ 85016

An invoice for the balance due will be sent to registered participants 90 days prior to the departure date of the tour.

For additional information: Gretchen Freeman at 602-912-0899 or gf@resonantjourneys.com
Karen Williamson at 602-410-3700 or kw@resonantjourneys.com

A Note About Costs

Tour costs were determined on the basis of a minimum number of participants (20). While we will do everything possible to maintain the listed prices, they are subject to change. Should actual enrollments fall significantly below minimum numbers, a surcharge may be added. Participants and **Resonant Journeys** may also opt to cancel the trip under these circumstances. If this occurs, participants will receive a full refund.

Wait List

As mentioned above, a wait list will be maintained for the trip. If you are unable to go on the trip, for any reason, the wait list will be utilized in an attempt to fill your space. If the space cannot be filled, your trip payment will be retained.

Cancellation and Refund Policy

To reiterate what is stated above:

- Payment of a \$1,000.00 deposit is required immediately, as is a signed copy of this document. Both must be sent to **Resonant Journeys** at the address above
- Payment of the balance is due upon receipt of a final invoice (to be emailed on **July 28, 2016**, ninety days from the trip departure date.)
- Cancellation by participants for any reason: no refund.
- Cancellation by **Resonant Journeys** (for any reason other than those mentioned in this document): full refund.
- No refund for unused portions of the tour, including but not limited to, missed meals, hotel nights, and sightseeing.

Please understand that there will be no exceptions to our cancellation policies.

Air Service

Air Tickets Purchased Independently of the Tour

PLEASE DO NOT PURCHASE AIRLINE TICKETS UNTIL YOU HAVE BEEN NOTIFIED THAT THE TOUR MINIMUM HAS BEEN REACHED AND THE TRIP IS A GO. When you have been notified to proceed, we urge you to check airline cancellation penalties before purchasing airline tickets since departure times and flights can change. The tour operator cannot accept liability for cancellation related to airline tickets purchased independently in conjunction with a tour.

All air arrivals should be timed so that participants can meet in the lobby of the Joule Hotel, Dallas at 12:00 pm on arrival day, Friday, October 28, 2016.

Departure flights should be made to leave no earlier than 7:00 pm on departure day, Sunday, October 30, 2016.

Transportation to/from the Dallas airport to the Joule Hotel in downtown Dallas is the responsibility of each participant.

Travel Insurance

We strongly recommend that you purchase travel insurance to insure compensation if you are unable to make the trip. Costs and details can be obtained through travel insurance companies, including, but not limited to, the following:

Travel Insurance Select (800) 937-1387 www.travelinsure.com

Travel Guard (800) 826-4919 www.travelguard.com

Travel Ex (800) 228-9792 www.travelexinsurance.com

Physical and Medical Considerations

Please note that this tour requires that participants be in good physical condition: you must be capable, without assistance, of getting on and off tour buses and walking a short distance on gravel trails, or roads. Participants should have sufficient stamina to keep pace with an active group of travelers on long days of touring. If you have any questions about your ability to participate in a tour, please call us at 602-912-0899.

Itinerary or Program Modifications

If unforeseen circumstances beyond our control make changes necessary, we reserve the right to vary itineraries and to substitute hotels, at the discretion of Resonant Journeys. Every effort will be made to carry out the program as planned but alterations may still occur after the final itineraries are sent.

Tour price is based on two persons sharing a room with a private bath.

Singles

Please note that a single supplement of \$334.00 will apply for a single room.

Preparing for Your Journey

Prior to departure, you will receive a communication containing both tour specific and general tour information to help you prepare for your travel experience, including:

- Final Itinerary
- Weather considerations

Additional Information

Special Arrangements

Participants may join the group en route and/or stay on after the end of the program. In such cases, however, no refund can be made for unused portions of the tour. Participants who wish to extend their stay in the group hotel either before or after the tour should contact the hotel directly.

Photography

Participants may be photographed for educational and promotional purposes for Friends of Architecture Santa Fe or Resonant Journeys.

Smoking Policy

For the comfort of all participants, we ask that there be no smoking during all group activities, including excursions and meals.

Special Accommodations

Every effort will be made to accommodate special meal requests (i.e., vegetarian) with advance notice.

Liability Disclaimer

Resonant Journeys (RJ) serves only to assist in making necessary travel arrangements for its participating travelers, and in no way represent, or act as agent for, transportation carriers, hotels, and other suppliers of services connected with this tour. Therefore, RJ is not liable for any injury, damage, loss, accident, delay or other irregularity which may be caused by the defect of any vehicle or the negligence or default of any company or person engaged in performing any of the services involved. Additionally, responsibility is not accepted for losses or expenses due to sickness, weather, strike, hostilities, wars, natural disasters or other such causes. All services and accommodations are subject to the laws of the country in which they are provided. RJ does not accept liability for any airline cancellation or penalties that this cancellations or delays incurred by the purchase of a non-refundable domestic or international airline ticket to and from the tour cities. Baggage and personal effects are the sole responsibility of the owners at all times. RJ also reserves the right to make changes in the published itineraries whenever, in its sole judgment, conditions so warrant, or if they deem it necessary for the comfort, convenience or safety of the tour participants.

RJ also reserves the right to decline to accept any person as a participant in the tours, or to require any participant to withdraw from the tour at any time, when such an action is determined by the appropriate staff representative to be in the best interests of the health, safety, and general welfare of the tour group, or of the individual participant.

Responsibility Disclaimer: As a condition of acceptance, each participant must sign the statement set forth below:

The undersigned has read carefully the schedule of activities for this tour. The undersigned recognizes that there is a moderate level of physical activity involved in the tour and the tour may require participants to walk long distances and climb stairs. The undersigned accepts any risks thereof and the conditions set forth therein. The undersigned also understands and hereby agrees for and on behalf of himself/herself, his/her dependents, heirs, executors, administrators, and assigns to abide by the conditions set forth under RESPONSIBILITY, above, and to release and hold harmless RJ and any of their officers or representatives, as well as and Friends of Architecture Santa Fe, its boards, officers, employees, representatives or agents from any and all liability for delays, injuries or death, or for the loss of or damage to, his/her property however occurring during any portion of the program.

By registering for this trip, participant/s agree to the Responsibility Statement and Liability Disclaimer and the Terms and Conditions herein. Please sign and date below (each participant) indicating your agreement with the abovementioned Terms and Conditions, and return with the per person deposit of \$1,000.00. The balance of trip costs will be due immediately upon receipt of an invoice to be sent on July 28, 2016.

Participant One Signature: _____ **Date:** _____

Participant Two Signature: _____ **Date:** _____ (if

applicable)

Each participant must also complete, sign, and mail the following form:

PASSENGER INFORMATION FORM

GROUP: Friends of Architecture Santa Fe / Resonant Journeys

TOUR: Destination Dallas: The Remarkable Architecture of Dallas & Fort Worth

TRAVEL DATES: October 28-30, 2016

Last Name:	First:	Middle:
Mailing Address:		
City, State, Zip:		
Phone Number: ()	Cell Phone: ()	
Email Address:		

➔ FLIGHT INFORMATION

Please provide the date, airline, departure city, flight number, and arrival/departure times to Resonant Journeys once you have purchased your airline tickets.

➔ HEALTH INFORMATION

How is your general state of health?

Special medical and/or physical limitations:

Dietary requirements (Please circle): Vegetarian Other:

➔ EMERGENCY CONTACTS

List two (2) individuals not traveling with you who you are confident will assume responsibility for you in case of an emergency.

Name (1):	Name (2):
Address:	Address:
City, state, zip:	City, state, zip:
Phone: ()	Phone: ()
Cell: ()	Cell: ()
Email:	Email:
Relationship to you:	Relationship to you:

Signature

Date

FOR AIA members: If you would like to receive 18 hours of Continuing Education System (CES) credit for tour participation, please provide your AIA membership number below. There is no need to register with AIA National in advance of the tour. Friends of Architecture Santa Fe will report earned credit hours to the AIA following the trip to Dallas.

AIA membership number: _____